

Approved by the decision  
of the Board of Directors of  
JSC "Russian Grids"  
#149 dated 22.04.2014

Approved by the decision  
of the Board of Directors of  
IDGC of Centre, JSC,  
Minutes # 16/14 dated  
14.07.2014

# **The Purchasing Policy of JSC "Russian Grids"**

Moscow, 2014

## **The Purchasing Policy of JSC "Russian Grids"**

### **I. General provisions**

- 1.1. This Policy in the field of purchasing activity (the Uniform purchasing policy) establishes principles, objectives, tasks and norms of the organisation and realisation of the purchasing activity of JSC "Russian Grids" (hereinafter – Companies), affiliated and dependent companies of JSC "Russian Grids" (hereinafter – SAC).
- 1.2. Purchasing activity of the Company and its SAC is performed according to requirements of the current legislation of the Russian Federation, this Policy, Regulations about purchases and other organizational-administrative documents of the Company and its SAC, regulating questions of planning, organisation and carrying out of purchases, conclusion and executions of contracts.
- 1.3. This Policy is the basic document in the field of the purchasing activity of the Company and its SAC. Main objectives, tasks, principles and norms of the purchasing activity, fixed in this Policy, have a priority over norms of other internal documents regulating the purchasing activity.
- 1.4. The Uniform purchasing policy of JSC "Russian Grids" is developed and acts as a component of the Investment policy of JSC "Russian Grids", regulates the functional area of Purchase.

### **II. Strategic target of the Uniform purchasing policy of JSC "Russian Grids"**

- 2.1. The strategic target of the Uniform purchasing policy of JSC «Russian networks» – provision of the Company and its SAC with goods, works and services with required indicators of quality and at the optimum price of their acquisition, by means of introduction of the Uniform standards of the purchasing activity in the electric grid complex, on the basis of single information space (including an electronic trading platform).

### **III. Main principles of the Uniform Purchasing Policy of JSC "Russian Grids"**

- 3.1. The main principles of realisation of the Uniform Purchasing Policy of the Company are:
  - Information openness of purchases - provision of openness of the purchasing activity according to the current legislation

requirements, and also to the degree necessary and sufficient for a possibility of accepting by potential counterparts of decisions on participation in purchasing procedures of the Company.

- Equality, justice, absence of discrimination and unreasonable restrictions of competition in relation to participants of purchase - selection of suppliers, contractors, executors is performed by carrying out of competitive tendering, on the basis of equal competitive possibilities, in the absence of discrimination and unreasonable restrictions in relation to participants of purchases, according to reasonable requirements to potential participants of purchasing procedures and acquired goods, works, services.
- Target and economically effective expenditure of money funds on acquisition of goods, works, services and realisation of measures directed on reducing costs of the customer - a choice of technical and commercial proposals on all set of the price and not price in advance established criteria determining economic and other required efficiency of purchases.
- Transparency and controllability of the purchasing activity - planning, accounting, monitoring, control and audit of the purchasing activity at all its stages of realisation in the Company (SAC).
- Professionalism and competence of the employees participating in the purchasing activity of the Company and its SAC - personal responsibility of officials for the effective organisation of procedures of purchases, and also for the decisions made by them on performed purchases. Faultless accomplishment of the actions ordered by documents regulating purchases.

#### **IV. The primary goals solved within the purchasing activity of JSC "Russian Grids"**

- Provision of careful requirements planning of the Company and its SAC in the goods, works, services;
- Carrying out of constant market research with a view of achievement of reasonable level of a competition among potential suppliers, contractors, executors;
- Provision of an effective use of funds of the Company and its SAC on acquisition of the goods, works and services;

- Provision of realisation of market mechanisms, principles of competitiveness, openness and publicity at carrying out of purchasing procedures;
- Provision of realisation of the measures directed on reducing costs in the field of the purchasing activity, including at the expense of development of the information technology used within the purchasing activity in the Company and its SAC, use of uniform methodological base at carrying out of purchasing procedures;
- Development and accepting of the Uniform standards of the purchasing activity for SAC of the Company (Regulations about purchases), provision of approval of the Uniform standards of the purchasing activity in all SAC of the Company, by accepting of necessary decisions by management bodies of SAC in which the Company has possibility to determine the decisions accepted by the management bodies of SAC, having corresponding powers, according to the legislation of the Russian Federation and constituent documents of SAC in an order specified by charters and internal documents of SAC.
- Development and introduction of single information space (including an electronic trading platform), used at all stages of the purchasing activity in the Company and its SAC;
- Optimisation of a system of purchases of the Company on the basis of an advanced experience;
- Directivity for work with manufacturing plants at equipment delivery.
- Directivity on the conclusion of long-term contracts with fixation of single quotations for all period of contract validity.
- Provision of creation of a positive image of the Company (SAC) as a buyer of the goods, works and services.

## **V. Planned results of the purchasing activity**

- expansion of possibilities of participation in purchases and stimulation of such participation, fair competition development;
- prevention of corruption and other abusive acts in sphere of purchases;
- forming market reasonable prices of goods acquired by customers;

- implementation of the Uniform standards of the purchasing activity in the group of companies of the Company;
- creation of single information space in the Company and its SAC, used at all procurement cycles (from requirements planning to reporting forming on the conducted procedures);
- reduction of labour expenditures by carrying out of purchasing procedure with automation of purchase processes;

## **VI. Obligations in the field of the purchasing activity**

6.1. For realisation of the Uniform purchasing policy the Company undertakes the following obligations:

- to be guided by provisions of this Policy in the activity;
- to provide an integrated approach to solving tasks in the field of the purchasing activity;
- to specify and continuously to improve the basic processes of the purchasing activity with constant increase of efficiency of a created system of purchases;
- to provide the goal achievement and solving tasks in the field of the purchasing activity with necessary resources;
- to provide effective measurement, analysis, monitoring and control over accomplishment of processes in the field of the purchasing activity, including by means of rating according to the Regulations on estimation of results of the purchasing activity of affiliated and dependent companies of JSC "Russian Grids", according to appendix 1;
- to promote development of professional skills and advanced vocational training of staff in the field of the purchasing activity;
- to contribute to understanding of the primary goals and the objectives in the field of the purchasing activity by employees, partners and suppliers and taking part in their realisation;
- to conduct at least once in two years monitoring of conformity of this Policy to presented requirements to the purchasing activity, in view of change of internal and external factors influencing the Company's activity. By results of monitoring if necessary to update this Policy.

## **VII. Accepting the Uniform purchasing policy of JSC "Russian Grids"**

- 7.1. This Uniform purchasing policy by a SAC of the Company is accepted by a body having corresponding powers according to the legislation of the Russian Federation and constituent documents of the SAC of the Company.
- 7.2. This Uniform purchasing policy is placed on an official site of the Company and official site of a SAC of the Company (after its approval by management bodies of the SAC as an internal document of the SAC).
- 7.3. Changes of this Uniform purchasing policy are placed on an official site of the Company and are obligatory for application by a SAC of the Company after 30 (thirty) days after accepting the changes by the Board of Directors of JSC "Russian Grids" unless otherwise provided by the decision on entering such changes.